

**Minnesota Dairy Promotion Council  
Board Meeting  
Oliver Kelley Historical Farm, Elk River, MN  
November 13, 2017**

**Minutes**

**Members Present:** Debi Clasemann, Paul Fritsche, Dan Grunhovd, Margaret Johnson, Karen Kasper, Keith Knutson, Charles Krause, Barb Liebenstein, Corrine Lieser, John Merdan, Doug Popp, Peter Ripka, Dave Schwartz, Kathy Skiba, Kristine Spadgenske, Chris Sukalski, Suzanne Vold, Tom Walsh, Rita Young

**Members Absent:** Kevin Buss, Jim Dose, Ken Herbranson

**Ex-Officio Members Present:** deb Vander Kooi

**Others Present:** Midwest Dairy: Louise Gallagher, Eir Garcia Silva, Brenda Goldman, Nancy Huls, Alex Larson, Bob Lefebvre, Lucas Lentsch, Lisa McCann, Wendy Meck, Alyssa Olson, Julie Mattson Ostrow, Trish Scorpio, Shannon Seifert, Lucas Sjostrom, Trudy Wastweet

**1. Call to Order**

Meeting was called to order at 9:42 a.m. by Chair Kathy Skiba.

**2. Roll Call**

Roll Call was taken by Secretary Debi Clasemann, and she announced the presence of a quorum.

**3. Agenda**

**Dave Schwartz moved, Peter Ripka seconded to approve the agenda. Motion Carried.**

**4. Minutes**

**Paul Fritsche moved, Chris Sukalski seconded to approve the MDPC minutes of August 23, 2017. Motion Carried.**

**5. Administration Reports**

**MDPC Financial Statement**

Wendy Meck reviewed the MDPC Financial Statement as of September 30, 2017.

**Peter Ripka moved, Paul Fritsche seconded to approve the MDPC financial statement as of September 30, 2017. Motion Carried.**

**2018 Budget**

Wendy Meck reviewed the 2018 MDPC Budget.

**Charles Krause moved, Suzanne Vold seconded to approve the 2018 MDPC Budget as revised (Attachment 1). Motion Carried.**

**2018 Dairy Research & Promotion Agreement**

Wendy Meck reviewed the 2018 MDPC Dairy Research and Promotion Agreement.

**Paul Fritsche moved, Dan Grunhovd seconded to approve the 2018 Dairy Research and Promotion Agreement in the revised amount of \$9,850,000. Motion Carried.**

**2018 Administrative Services Agreement**

Wendy Meck reviewed the 2018 Administrative Services Agreement.

**Paul Fritsche moved, Tom Walsh seconded to approve the 2018 Administrative Services Agreement in the amount of \$17,000. Motion Carried.**

**Reserves Proposal**

Louise Gallagher reported on the current MDPC Reserves. Lucas Lentsch provided a USDEC funding proposal.

**Tom Walsh moved, Peter Ripka seconded to increase program funding under the Research and Promotion Agreement with Midwest Dairy Association by \$600,000 for the USDEC Initiative. Motion Carried.**

**6. Unfinished/New Business**

**Election Process Update**

Lucas Sjostrom reported on the status of the district elections.

**7. Adjourn**

**Peter Ripka moved, Dave Schwartz seconded to adjourn the meeting at 11:01 a.m.**

Respectfully submitted,

Debi Clasemann  
Secretary

Kathy Skiba  
Chair

# Attachment 1

## Minnesota Dairy Research and Promotion Council 2018 Operating Budget

	<u>2018</u> <u>Budget</u>
<u>Revenue</u>	
1 Checkoff Receipts	\$ 9,850,000
2 Interest	14,700
3 Miscellaneous	25
4 Total Revenue	<u>9,869,725</u>
<u>Expenses</u>	
Contract Expense:	
5 Midwest Dairy Association	9,850,000
6 Minnesota Dept. of Agriculture	17,000
7 Total Contract Expense	<u>9,867,000</u>
Board Expenses:	
8 Board Election Expenses	100
9 Total Board Expenses	<u>100</u>
Other Expenses:	
10 Audit	11,500
11 Bank Fees	300
12 Supplies	30
13 Total Other Expenses	<u>11,830</u>
14 Total Expenses	9,878,930
15 Excess of Revenue over Expenses	<u><u>\$ (14,205)</u></u>